



# Galway International Arts Festival

## TRADERS FREQUENTLY ASKED QUESTIONS

### **How do I apply to be a trader at Galway International Arts Festival?**

Galway International Arts Festival uses independent traders in its Festival Garden and at the GIAF Heineken Big Top. If you're interested in becoming a trader, you can submit a Traders Application Form through our website along with a signed and dated copy of the Traders Checklist & Conditions & Sustainability Policy.

We assess each application on its merit, so we ask for as much information as possible including photographs of pitches and products. Upon acceptance of the application and all required documents, the Traders Manager will supply a contract and be available for further questions and queries. A payment schedule will also be arranged.

Please see the other documents provided on the GIAF website for more information on applying and trading at Galway International Arts Festival.

Please note that because of the high volume of applications we receive, we are not able to accommodate all traders who apply.

### **What kind of space do traders receive at the Festival?**

GIAF has a very limited amount of space available for traders. The Festival will supply a limited number of 3 x 3-metre marquees which will be part of a flower wall. Please note there is very limited space for vans. Pitches will not be allocated on a first-come, first-served basis but will be determined by the Traders Manager.

When completing your application, please ensure stall and pitch sizes are accurate. We request four measurements from you: stall width and depth, as well as pitch width and depth. Stall sizes must include your trading structure and any additional kitchen/preparation area you may have. Please note, however, that due to limited space, you may not be allocated exactly the space requested. You must upload an image of your van when completing the application form.

### **What does GIAF look for from applicants?**

The presentation and appearance of a trader's stall is important as is the goods being sold. We look for creative and aesthetically pleasing stalls which fit in with the ethos of the Festival and aim to feature good quality food and products at a fair price. GIAF will design your artwork for your signage accordingly. Dimensions for signage are 2.8m Wide x 0.4m High

The Festival also values sustainability and operates in line with its Sustainability Policy. As such, all food must be served in/on disposable and compostable products. The rules around composting are very strict, and using non-compliant disposables may see you being asked to leave the site and not be invited back to trade in the future. Products labelled as compostable may not meet our requirements. Down to Earth Materials are our approved wholesaler and will be able to advise successful applicants if unsure.

### **What documentation do I need?**

See the [GIAF Traders Application Form](#), [GIAF Terms & Conditions](#), Traders Sustainability Policy, [Trader FAQs](#) and [Trading Fees 2024](#)

### **When will I find out if I have been successful in my application?**

Online applications will close June 10th and we will contact applicants by June 14th<sup>th</sup> 2024, regarding the outcome of their application.

### **If I am successful, what happens next?**

Successful applicants will be emailed an Offer to Trade, which gives all necessary information including full details of pitch location and size as well as branding requirements. If you wish to accept the offer, the Traders Manager will be in further communication.

### **Trade Cost Festival Garden**

We only have a limited amount of space and available for traders therefore if you are successful, you may not be allocated exactly the space requested in your application.

14 x days in GIAF supplied 6 x 6 marquee €3,500

14 x days trader supplied van €4,200

All prices are subject to VAT.

### **Trade Cost Heineken Big Top**

Please note we have very limited spaces available for our Heineken Big Top.

Large Units €200 per Big Top gig

\*Smaller Units €100 per Big Top gig

\*Small coffee vans, small marquees and gazebos

See [here](#) for Heineken Big Top line up 2024, please note more dates to be added over the coming weeks

All prices are subject to VAT. Any changes in price will be communicated by the Traders Manager.

**What are the trading days and hours?**

The dates & times for GIAF 2024 trading are:

**FESTIVAL GARDEN, EYRE SQUARE**

15 – 28 July inclusive, 11am to 10pm daily.

**HEINEKEN BIG TOP**

7pm to 10.45pm on gig days.

See [here](#) for a list of Big Top gigs for 2024.

More information will be provided to all traders upon acceptance of the application.

**What does GIAF do with the personal data I provide?**

Galway International Arts Festival is happy to comply with the General Data Protection Legislation (GDPR). Your application data will only be used within the Festival office for the purpose of assessing suitability for trading at Galway International Arts Festival. Your details will not be shared or sold to any third parties. This information may be held by the Festival to inform your potential trading in future years. If you wish for us to delete your data after the 2023 Festival, please email [traders@giaf.ie](mailto:traders@giaf.ie).